


HOW TO BOOK AN APPOINTMENT

RING 


NORTHGATE MEDICAL CENTRE

ON: **01244 385553**

THE RECEPTIONIST WILL ASK A BRIEF REASON WHY YOU NEED TO BE SEEN AND THEN BOOK YOUR APPOINTMENT FOR YOU

IF YOU BOOK YOUR APPOINTMENT IN PERSON AT THE RECEPTION DESK  YOU CAN HAVE YOUR APPOINTMENT WRITTEN ON AN APPOINTMENT SLIP TO HELP YOU REMEMBER THE DATE & TIME AND WHICH DOCTOR/NURSE YOU ARE SEEING

IF YOU HAVE A DIARY  YOU CAN ALSO WRITE THIS IN THERE TO HELP YOU REMEMBER THE DATE

IF YOU HAVE A MOBILE PHONE  WE CAN SEND YOU A REMINDER TEXT BEFORE YOUR APPOINTMENT

IF YOU NEED TO CANCEL THIS APPOINTMENT PLEASE RING **01244 385553** AND TELL THE RECEPTIONIST YOU CAN'T ATTEND